

QUEST **FOR CHRIST**

Volunteer Packet
2018-19

Welcome! We are thrilled that you are interested in investing in the lives of children in our community through Quest for Christ. This is a unique ministry to kids attending public school – a door that’s been opened for the love and truth of Jesus to be shared with kids who may never hear it otherwise. We believe God is calling YOU to be an important part of this ministry. This packet is designed to help you prepare to be a regular volunteer within Quest for Christ. Quest for Christ is not a program – it’s all about sharing Christ through relationships. Simply stated, it wouldn’t happen if there weren’t volunteers like you! So thank you for your heart to serve....we trust you will be blessed in the process.

Quest for Christ Mission:

To point kids to the hope and love of Jesus Christ as they encounter the daily challenges of public school.

Ultimately our purpose is to point kids to a life of hope in Christ as they:

- Come to know and trust Jesus as personal Savior (outreach)
- Connect with other kids and adults who love Jesus (mentoring and networking)
- Grow in their walk with the Lord (discipleship)
- Make wise decisions for today and their future as explained in God’s Word (discipleship)

People Resources:

Your Quest for Christ School Captain (please add this phone and email to your contacts list so you can communicate last minute plans/absences in a timely way)

Quest for Christ Supervisor and Prevent Coordinator

Jenny Halupnik, One Eighty

jhalupnik@oneeighty.org 563-349-7582

One Eighty Prevent Administrative Support/General Questions:

Cheryl Winger, One Eighty

cheryl@oneeighty.org 563-505-2040

Facebook:

Please search for and request to join the closed Facebook group “Quest for Christ Volunteers” if you are a Facebook user. You will be added to the group and be able to see ideas from other clubs, encouragement, training, prayer requests, etc.

Drop Box:

All Quest resources are available to you online via Dropbox:

Go to www.dropbox.com

Login: prevent@oneeighty.org

Password: !Thes434

Choose files: Prevent – Quest for Christ – (then the resource you are looking for)

Anticipated Clubs for 2018-19

Pleasant Valley Schools

Hopewell – meets Friday 7:30 – 8:15 a.m. October thru March Captain: Heidi Moran
Club averages 60+ kids, 3rd – 6th grades, large/small groups, 6th grade Bible study

Pleasant View – meets Friday 7:30 – 8:15 a.m. October thru April Captain: Bruce Blomme
Club averages 50+ kids, 2nd – 6th grades, large/small groups, 6th grade Bible study

Cody – meets Wednesdays 3:00 – 4:00 p.m. (meets 1:30 – 3 p.m. on early outs), October thru March
Captain: Sandra Melchert
Club averages 30 kids, 3rd – 6th grades, large/small groups, 6th grade Bible study

Riverdale Heights – meets Friday 7:30 – 8:15 a.m. October thru March Captain: Jessica Choan
Club averages 50 kids, 2nd – 6th grades, large/small groups, 6th grade Bible study

Bettendorf Schools

Paul Norton – meets Wednesdays 2:30 – 3:20 p.m. January thru April – special events in Nov, Dec
Captain: Cheryl Winger
Club averages 60+ kids, 3rd – 5th grades, large/small groups

Davenport Schools

Jefferson – meets Mondays 2:50 – 4 p.m. October thru March Captain: Ann Dresselhaus
Club averages 80 kids, 3rd – 5th grades, all small group time, high at-risk population

Monroe – meets Monday 2:50– 4 p.m. October thru March Need captain
Club averages 50 kids, 3rd – 5th grades, all small group time, high at-risk population

Hayes – meets Thursdays 2:50 – 4p.m. October thru March Captain: Carmen Fish
Club averages 50 kids, 3rd – 6th grades, large/small groups

Wilson – meets Wednesdays 1:50 – 2:50 p.m. October thru March Captain: Jackie Haut
New club in 2018, 1st – 3rd grades, large/small groups

To join a team, contact Jenny Halupnik at 563-349-7582 or jhalupnik@oneeighty.org.

Volunteer Roles

Quest for Christ clubs typically have a minimum of three leaders on each team dedicated to a school building. Depending on the number of kids participating, some clubs have 4-10 volunteers involved. All people are welcome to join in and be a part of the team regardless of where they are in their faith journey. Captains and teachers must have specific qualifications as determined by a conversation with the Quest for Christ Supervisor (to include having a personal relationship with Jesus, growing walk with the Lord, and gifting in the area of teaching/leadership). When every volunteer takes an active role leading at least one area designated below, meetings are fun, energetic and easy to plan. One person may choose to take on multiple roles listed below. Time commitments are very general; actual time will depend on the activities planned for the club. Time commitments listed include the presumed one hour of time during club meetings plus additional preparation time at home. The bulk of time commitment is during the club season (when the club is meeting), although some pre-planning meetings will be useful.

- **Captain** - The primary organizational leader for Q4C meeting in a specific school. Recruits additional volunteer support, plans and oversees weekly Q4C meetings including the delegation of duties for each meeting, keeps school administration aware of Q4C activities, maintains good relationship with the school, parents and kids, stays in regular contact with the Q4C supervisor regarding needs, issues and how God is working through Q4C. Works closely with the teacher to plan the overall scope and trajectory of the teaching time for the year. Time commitment: 2-4 hours per week
- **Teacher** – Teaches God’s words to the students. Prepares weekly lesson and presents to the group. Many clubs have two or more teachers who rotate teaching responsibilities. Prepared lessons are available in Drop Box to aid the teacher. Time commitment: 2-4 hours per week he/she is teaching
- **Worship leader** – Prepares music for the kids to sing/move to each week. Requires no special musical skills; just the willingness to be up front and have fun. Many clubs use one song per meeting and repeat the same song for 6-8 weeks. Song ideas with motions are available in Drop Box. Time commitment: 1-2 hours per week
- **Administrative leader** – Takes care of administrative tasks like keeping an updated roster, providing nametags for students and printing handouts or memory verse information. Sometimes this person will also take care of communication with parents. Time commitment: 1-2 hours per week
- **Game leader** – Plans and leads a fun game for the students each week. Game ideas are available in Drop Box. Time commitment: 1-2 hours per week
- **Memory verse leader** – Helps plan out the memory verses for the season with the teacher and captain (in conjunction with the curriculum) and finds creative ways to track and motivate students to participate. Listens to students recite verses each week. Time commitment: 1-1.5 hours per week
- **Snack leader** – Coordinates snacks for the club. Time commitment: 1-1.5 hours per week
- **Service project leader** – Plans and leads service projects for the students in consultation with the captain. Time commitment: 1-3 hours per week
- **Break out leader** – Meets with a small group of students during club time to discuss the lesson, pray with them and get to know them on a personal level. Some clubs run small groups the entire club time, so break out leaders also facilitate the lesson and run games as well. Time commitment: 1-2 hours per week
- **Greeter** – Helps welcome students to club each week, pass out nametags and/or snacks. General hands on deck during meetings. Time commitment: 1 hour per week
- **Technology leader** -- Sets up and runs the A/V equipment. Time commitment: 1-1.5 hours per week
- **Buddy** – Participate in each club meeting in order to identify kids who are having a bad day or are unable to fully participate. Pull these kids aside to do activities, read or pray with them.

For more information or to volunteer in one of these roles, contact Jenny Halupnik at 563-349-7582 or jhalupnik@oneeighty.org

QUEST FOR CHRIST

Policies and Procedures for Volunteers

Quest for Christ is all about pointing kids to the hope and love of Jesus Christ as they encounter the daily challenges of public school. We stick to the basics from the Bible (no denominational divides here!) and help kids see that God created them for a relationship with him. That relationship is broken by sin and the only fix for it is to put our faith and trust in Jesus Christ who was God in the flesh, lived a perfect life, died to take the punishment for our sins, rose again, and lives today as King and Lord. All kids – from any faith background or no faith at all – are welcome at Quest for Christ where they will laugh, sing, serve, connect with others who love Jesus, and grow up in biblical truth. Quest for Christ is a Prevent ministry of One Eighty. To learn more, go to www.oneeighty.org.

Thank you for being part of Quest for Christ. Please review this document in its entirety and, if you agree to abide by these policies, sign at the bottom and return the signed portion of the form to the Quest for Christ Supervisor. A signed policy and procedures form is requested of all regular volunteers. Specific items that are the responsibility of the School Captain are designated as such below:

1. All individuals working with students more than one time every six months (i.e. a guest speaker would not qualify) must **complete and submit a One Eighty background check**. This is for the protection of students, volunteers, One Eighty, and to fulfill insurance obligations.
2. You acknowledge that by joining a Quest for Christ team, **you are a volunteer of One Eighty** and will receive communication via email, text or USPS regarding One Eighty programs, policies, events, trainings, etc.
3. Please join the **Quest for Christ Volunteers closed Facebook group** (if you are on Facebook) so that you can receive regular club ideas, praises, prayer requests, etc.
4. **The safety and protection of children is of the highest importance to us.** To protect children, follow these guidelines:
 - a. To guard against harm to a child and/or false accusations made against an adult volunteer, an adult should never be one-on-one with a child not in his/her own family during a Quest for Christ meeting or function or while serving as a Quest for Christ representative. There should always be either:
 - Two or more adults present in a room alongside the child/children
 - A group of two or more students working with a single adult volunteer.Sometimes this is needed when desiring to work in smaller groups during a project or a breakout discussion or due to last minute unavailability of regular

leaders. This is acceptable as long as there is more than one student working with the adult. Whenever possible, two or more adults should be assigned to a group of kids and/or multiple groups led by a single adult should meet in the same room so there are always at least two adults present in the room at a time.

- b. Students needing to be dismissed to the restroom should be sent on their own or with a buddy, but not accompanied by an adult into the restroom. An adult volunteer should be responsible for making sure the student returns to the club meeting in a timely fashion.
 - c. A student should never be left alone, without supervision, at the school or at home.
 - d. If you suspect a child is being abused or neglected, report that information to your club captain, the Quest Supervisor and school staff.
 - e. Volunteers shall not be in possession of weapons (toy or real), tobacco, alcohol or drugs while on school property or while participating in an event as a One Eighty volunteer.
 - f. Generally speaking, volunteers should not transport Quest participants in their personal vehicles. Under special situations with the approval of the Quest Supervisor and with written permission from parents, this policy may be altered for specific students.
 - g. Set physical and emotional boundaries.
 - Let the child initiate appropriate physical contact (ex: side hugs, high-fives, etc.). Don't force a child to do something they don't want to do (ex: forced hugs)
 - Remind children of the boundaries if they start to initiate contact that is inappropriate (ex: grabbing your hair, hanging onto you, tickling, etc.)
 - As a general rule, it's a good idea to only have preschool aged children sit in the laps of female volunteers or staff. Also, keep this in mind if you are carrying children. Children older than preschool age should sit beside you.
 - h. Violations of our safety policies may be grounds for volunteer dismissal.
5. **An effective Quest for Christ club is only possible with a committed and consistent leadership team.** Your presence, consistency and care in the life of a child is the best way to communicate the gospel. To this end, we ask that all volunteers:
- a. Make a commitment to consistent, prompt attendance at Quest for Christ meetings. If something comes up, communicate the change in plans to your school point leader so they can make accommodations to the meeting.
 - b. A volunteer who regularly (i.e. two or more times within a semester) doesn't communicate an absence, is late or is unprepared may be reassigned roles and/or dismissed.
 - c. Come prepared to lead your portion of the club. Leaders who take the time to review materials ahead of time and pray for their students by name are most effective at connecting with students and pointing kids to the hope and love of Jesus.

- d. Carry out the responsibilities you've undertaken to the best of your ability and for the glory of Christ.
6. **You must create a safe and inviting atmosphere for students in order to effectively minister to them.** Our goal is to develop relationships with kids so they can experience and embrace the love of Christ. To this end:
- a. No child should be turned away, discouraged from attending or disparaged in any way due to their race, color, gender, national origin, religion, creed, disability, economic status or church affiliation.
 - b. Be watchful of cliques and tensions amongst kids who attend. No bullying is ever tolerated. Step into situations proactively to assure kids we are glad they are here and to encourage students to behave in a Christ-like manner toward each other.
 - c. Invest in the lives of your students. Get to know them each by name and what they love! Look for opportunities outside of Quest to connect with your student (for example, joining them for school lunch or on the playground, writing a note, cheering them on at a sporting event, etc).
 - d. Attempt to get to know kids' families as well. Greet them and engage them in conversation when picking up a student, provide them input on their child's participation, send a note, invite them to church, etc.
 - e. Develop regular club routines (kids like to know boundaries and what's coming next) and set expectations early for behavior. Model for the students how you want them to listen, participate and respond. Use incentives (stars, prizes, candy) as your club has deemed appropriate.
 - f. In the case of a student's disruptive behavior during a Quest for Christ meeting or activity, please take the following actions steps:
 - Pray for that child and any issues that are ongoing.
 - Redirect the student with a firm but loving voice. Use Scripture to help the student understand why his/her behavior is unacceptable. Give the student the opportunity away from the large group to repent and choose to obey. Pray with the student for self-control. Catch students doing what's right and give God thanks for it.
 - Consult with your volunteers for addressing an ongoing issue. Often an adult and school support volunteer who is quietly assigned to sit next to a student during meetings is all it takes to curb problem behavior.
 - Ask for help from school staff and teachers who may know the student and his/her needs better than you do. They are often willing to provide helpful strategies for working with a specific student or group of kids.
 - As needed, elevate the issue to Quest for Christ Supervisor for consultation and/or the child's parent.
 - Implement your club's strategy for reminders and escalation (ex: 3 strike tallies on the board)

- The last resort should be to remove the student from Quest meetings. Students who are removed may never hear the life-changing truth of the gospel!
 - It is never acceptable to use physical (corporal) punishment, shame or anger to manage a behavior problem in students. You represent Christ to these students – please represent Him well. Avoid all physical contact with a child when engaged in disciplinary action.
7. **Communicate with the school** to maintain a positive working relationship with the school.
 - a. Remember we are guests in the school. Please leave any rooms you use in equal or better condition than you found them.
 - b. You are a walking testimony to any adults in the building, as well as to Quest participants. Show the love of Christ to all you meet!
 - c. If you are meeting in a teacher’s regular classroom, develop a relationship with that classroom teacher. Be gracious guests and attempt to bless the teacher in little ways. Communicate with the teacher regularly to let them know when you will/won’t be meeting and anything unusual taking place so you are welcomed back next time.
 8. **The Bible lesson portion of Quest for Christ is the primary opportunity for communication of the gospel to students.** Therefore, special care must be given to what is taught and how:
 - a. Teaching time should be Christ-focused and Biblically based. Lessons should draw substantially on Scripture and incorporate actual reading of a portion of the Bible out loud rather than only relying on a summary or paraphrase of a passage. For further guidance on this, see the Principles and Implementation Ideas document.
 - b. Quest for Christ is a cross-denominational ministry and, as such, will focus on a simple gospel message and NOT teach on doctrines that are commonly debated between denominations (such as baptism, communion, speaking in tongues, role of women, etc.)
 9. **Be smart about the use of photos and social media** in order to protect the privacy of students.
 - a. Do not publish an image and include:
 - First and last name of a child and his or her image
 - First and last name of a child and his or her location (with or without image)
 - First name only, image and location
 - Child’s name tag in readable format (first and last name)
 - Check and ensure photo permission before you photograph any children
 - b. All Quest for Christ social media pages should be created and administered by One Eighty as opposed to a stand-alone account or linked to a volunteer’s account.
 - c. Volunteers are welcome to promote events and programming on their personal social media accounts.
 - d. Volunteers should not befriend or link to underage participants through social media on their personal accounts.

10. **Above all else, remember that you are representing Christ** in your school to staff, families and kids. Live above reproach and to the glory of our Lord. This doesn't mean you will live a perfect life....but your heart should be quick to confess sin and seek peace with God and others.

a. "So, whether you eat or drink, or whatever you do, do all to the glory of God."

1 Corinthians 10:31

Quest for Christ Volunteer Information and Policy/Procedures Sign-Off

Please complete and turn this form and your background check into your School Captain or Quest for Christ Supervisor.

You can mail these forms to One Eighty at 601 Marquette Street, Davenport IA 52802.

First name: _____ Last Name: _____

Email address: _____ Phone (that can receive texts): _____

Mailing address: _____

City, State, Zip: _____

Home Church: _____

Preferred School/Quest team to join: _____

Briefly describe your understanding of what it means to be a "Christian" or follower of Christ:

Briefly describe how and when you came to know Jesus as your personal Savior:

Briefly describe how you are currently growing in your relationship with Christ:

I, _____, agree to live by the above policies and procedures of Quest for Christ/One Eighty to the best of my ability and by the power of Christ in me.

Signature: _____

Date: _____



ONE EIGHTY AUTHORIZATION FOR BACKGROUND CHECK

Name: _____
Last First Middle

Date of Birth: _____ Gender: Race: _____
M F

Driver's License Number: _____ Phone: _____

Place of Birth: _____ SSN: _____

Current Address: _____
Street & Apt. #
_____ City State Zip Code

Email Address (REQUIRED): _____

List ALL ADDRESSES at which you have resided within the last five (5) years:

List MAIDEN NAME and/or all other names by which you have been known:

Your personal information is destroyed after the background check is completed. You will be notified if there is an issue with the background check that may make you ineligible to serve. Please return to One Eighty at 601 Marquette Street, Davenport, IA 52802

For Office Use:

Submitted for background check _____ Returned on _____

Returned to Ministry Leader _____

Applying for position in: